

Forest Carbon Partnership Facility (FCPF)

Eighteenth Meeting of the Participants Committee (PC18)

and

Seventh Meeting of the Participants Assembly (PA7)

AGENDAS

Ngurdoto Mountain Lodge

Momella Road, Arusha, Tanzania

Room: Victoria Conference Hall

<http://www.thengurdotomountainlodge.com/>

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Friday morning, October 31, 2014

- Pre-PC workshop (optional)

Friday afternoon, October 31 to Saturday, November 1, 2014

- PC18 meeting

Sunday, November 2, 2014

- PA7 meeting

Monday, November 3

- Joint FCPF/UN-REDD field visit

Tuesday, November 4, 2014

- Joint FCPF/UN-REDD Knowledge Day

Friday, October 31

08:00	<i>Breakfast and registration</i>
Pre-PC workshop (optional)	
08:30	Workshop on General Conditions to an Emission Reductions Payment Agreement (ERPA) under the FCPF Carbon Fund (Markus Pohlmann)
12:00	<i>Lunch and registration</i>
1. Opening of Participants Committee Meeting (PC18)	
13:15	1a. Welcome (Hon.Mahamud Mgimwa, Deputy Minister for Natural Resources and Tourism, Tanzania; Monthe Bienvenu Biyoudi, World Bank Office in Tanzania; Neeraj Prasad, Manager, Climate Change Knowledge and Partnerships, World Bank)
13:45	1b. Review and approval of meeting agenda (Co-Chairs: Juma Mgoo, Chief Executive, Tanzania Forest Services Agency, on behalf of REDD Country Participants; and Iven Schad, BMZ, Germany, on behalf of Donor Participants)
14:15	1c. Overview of contact groups and PC Resolutions (Sachiko Morita)
2. Mid-Term Progress Reports and requests for additional funding	
14:30	2. Liberia (Harrison Karnwea, Managing Director of Forestry Development Authority, Liberia by audio; Neeta Hooda, World Bank) – <i>resolution sought</i>
15:45	<i>Coffee break</i>
3. Carbon Fund	
16:15	3. General Conditions to an Emission Reductions Payment Agreement (ERPA) under the FCPF Carbon Fund (Markus Pohlmann) – <i>resolution sought</i>
18:00	<i>End of day and contact group on draft PC Resolution for Liberia</i>
19:30	<i>Informal discussion on General Conditions to an ERPA, if needed (Cane Restaurant)</i>

Saturday, November 1

08:00	<i>Contact groups on draft PC Resolutions, if needed</i>
09:00	3 cont'd. General Conditions to an ERPA, if needed
10:30	<i>Coffee break</i>
4. Other Business	
11:00	4a. Terms of Reference of Upcoming Evaluation of the FCPF (Neeta Hooda)
12:00	<i>Lunch break and contact groups on draft PC Resolutions</i>
13:30	4b. Discussion on R-Package assessment process and purpose (Alex Lotsch)
14:45	<i>Coffee break</i>
5. Closing	
15:15	5a. Next meetings (Stephanie Tam)
15:30	5b. Adoption of PC Resolutions (Sachiko Morita)
16:30	5c. Co-chairs' conclusions (Co-chairs)
17:00	<i>End of PC18 meeting</i>

FCPF Participants Assembly, Seventh Meeting (PA7)

Sunday, November 2

08:00	<i>Registration</i>
1. Opening of Participants Assembly Meeting (PA7)	
09:00	1a. Welcome (Ellysar Baroudy)
09:15	1b. Review and approval of meeting agenda (Co-chairs)
2. Reports from the FMT and PC	
09:30	2a. FMT update and presentation of FY14 Annual Report (Ellysar Baroudy)
10:30	2b. Report by the Participants Committee on work of the past year (Co-chairs)
10:45	<i>Coffee break</i>
3. Legal Matters	
11:15	3a. Consideration of Extending the Term of the FCPF Carbon Fund and/or Readiness Fund beyond 2020 (Simon Whitehouse)
12:30	3b. Procedures for election of the Participants Committee and Bureau of the Participants Committee (Sachiko Morita)
12:45	<i>Lunch and Election of the PC and PC Bureau</i> • Caucus of REDD Country Participants • Caucus of Donor Participants and Carbon Fund Participants
4. Remarks by Observers and Delivery Partners	
14:15	4a. Inter-American Development Bank (Omar Samayoa) 4b. United Nations Development Programme (Tim Clairs) 4c. UN-REDD Programme (Mario Boccucci) 4d. Indigenous Peoples (Pasang Sherpa, NEFIN) 4e. Southern civil society organizations (Gustavo Sánchez, Red MOCAF) 4f. Northern civil society organizations (Kristina van Dexter, WWF) 4g. Non-contributing private sector (Nick Moss, PwC/CMIA) 4h. International Organizations (Patrick Wylie, IUCN)
5. Remarks by Other REDD+ Initiatives	
15:15	5. Forest Investment Program (Andrea Kutter)
6. Closing	
15:30	6a. Report on results of the election of the PC and PC Bureau (Sachiko Morita)
16:00	6b. Co-chairs' conclusions (Co-chairs)
16:30	<i>End of PA7 meeting</i>

Monday, November 3

Field visit	
	Arusha National Park

Tuesday, November 4

Joint FCPF/UN-REDD Programme Knowledge Exchange Day	
10:00-16:30	Knowledge Management workshops
18:00	<i>Reception hosted by Government of Tanzania at the Tanzania Convention Centre, Ngurdoto Mountain Lodge</i>

ANNOTATIONS FOR Eighteenth Meeting of the Participants Committee (PC18)

All materials available at <http://www.forestcarbonpartnership.org/PA7/PC18> unless otherwise indicated.

Workshop on FCPF ERPA General Conditions

Based on the endorsement of the Term Sheet for the FCPF ERPA General Conditions of the Emission Reductions Payment Agreement (FCPF ERPA General Conditions) at the fourteenth PC meeting in Washington DC (Resolution PC/14/2013/9), the adoption of the Methodological Framework by the FCPF Carbon Fund at the eighth meeting of the FCPF Carbon Fund in Paris (Resolution CFM 8/2013/1) and multiple rounds of discussions on various elements of the FCPF ERPA General Conditions at the FCPF Carbon Fund and the FCPF Participants Committee (PC), the FMT is seeking approval at this eighteenth meeting of the PC of the final version of the FCPF General Conditions circulated prior to this PC meeting, in accordance with Section 11.1 (j) of the Charter. This workshop is intended to present and explain to Participants the comments the FMT has received from Participants on the latest draft of FCPF General Conditions and how the FMT has taken those comments into account in the final version of the FCPF ERPA General Conditions. The workshop is also intended to answer any outstanding questions Participants may have in this regard in order to help PC members approve the final version of the FCPF ERPA General Conditions at the eighteenth meeting of the PC.

Session 1b (Review and approval of meeting agenda)

The PC18 Co-chairs will introduce and request approval for the agenda, focusing on the key topics and objectives and expected PC actions.

Session 1c (Overview of contact groups and PC Resolutions)

The FMT will briefly introduce the topics that require deliberation in the PC contact groups and adoption of a PC Resolution at PC18. See table below.

Session Number & Topic	Resolution	FMT/WB Facilitator	Meeting Room	Time of First Meeting
2. Liberia Additional Funding	✓	Neeta Hooda		Oct. 31, 18:00
3. General Conditions	✓	Markus Pohlmann		TBD

Session 2 (Mid-Term Progress Reports and Requests for Additional Funding)

Liberia will present its Progress Report on progress in the implementation of its FCPF grant, and its request for additional readiness funding of up to US\$5 million. The World Bank, in its capacity as Delivery Partner, will also present its assessment of the progress achieved so far.

Background documents: Liberia's Progress Report and request for additional funding, available on the PC18 webpage.

Expected PC action: The PC may adopt a resolution allocating additional funding.

Session 3 (FCPF ERPA General Conditions)

The FMT will present the final version of the FCPF ERPA General Conditions and discuss any outstanding issues PC members may still have in this regard.

Background documentation: The final version of the FCPF ERPA General Conditions is available on the PC18 website.

Expected PC action: Approval of final version of FCPF ERPA General Conditions through Resolution.

Session 4a (Terms of Reference of Upcoming Evaluation of the FCPF)

Background documentation: The FCPF M&E Framework endorsed by the PC mandates a second FCPF evaluation in 2015. Draft Terms of Reference for this evaluation outlining the scope, key evaluation questions and management of evaluation process are presented in FMT Note 2014-3. The FMT will present the draft Terms of Reference.

Expected PC action: The following decisions are expected: (i) confirmation of the timing of the evaluation (i.e., whether 2015 is an appropriate date for the evaluation); (ii) feedback on evaluation scope and key evaluation questions; and (iii) constitution of a committee to provide oversight for finalization of the Terms of Reference and the evaluation.

Session 4b (Discussion on R-Package assessment process and purpose)

The FMT will present key elements of the FCPF's Readiness Assessment Framework, which is to be used to assess REDD Countries' progress at the time of Readiness Package (R-Package) submission to the PC for endorsement. The Readiness Assessment Framework was adopted by the PC in March 2013 (PC14). Further, the FMT will provide guidance on the process Countries may use to perform a comprehensive readiness self-assessment and compile the R-Package for submission to the PC. The first R-Packages are expected to be presented to the PC in 2015.

Background documentation: [A Guide to the FCPF Readiness Assessment Framework](#); [Resolution PC 14/2013/1](#).

Expected PC action: Participants are expected to provide guidance on the R-Package review process in light of forthcoming submissions in 2015 and the role of the Technical Advisory Panel in this context.

ANNOTATIONS FOR Seventh Meeting of the Participants Assembly (PA7)

Session 2a (FMT update and presentation of FY14 Annual Report)

The FMT will present the Fiscal Year 2014 annual report which covers July 1, 2013 – June 30, 2014, as well as progress made since PC17 in July 2014.

Background documentation: The Annual Report is available on the PC18 webpage and FCPF home page. Paper copies of the Annual Report will be distributed at the meeting. The updated Dashboard and Country Progress Sheets are also available on the FCPF website.

Expected PC action: None.

Session 2b (Report by the Participants Committee)

As per the FCPF Charter, the PC shall report to the PA at each Annual meeting on the decisions made by the PC and, where appropriate, other issues discussed by the PC. The PC18 Co-chairs will report on the PC17 and PC18 meetings, which not all the Participants were able to attend.

Session 3a (Consideration of Extending the Term of the FCPF Carbon Fund and/or Readiness Fund)

Background: At CF11 held in Washington in October 2014, the Carbon Fund Participants (CFPs) discussed the possibility of extending the term of the FCPF Carbon Fund beyond 2020. CFPs can take the decision to extend the Carbon Fund without reference to the PC or the PA, but it was agreed that the PA should be kept informed of the possible extension and be given the opportunity to provide inputs on the possible extension of the Carbon Fund, and that the PA should also have an initial discussion of the extension of the term of the Readiness Fund.

Background documentation: FMT Note 2014-4 will be available on the website. A presentation geared towards all PA members will be available on the PC18 webpage prior to the meeting.

Expected PA action: Discuss and provide inputs to both the possible extension of the Carbon Fund and of the Readiness Fund. No decision expected.

Session 3b (Election of the Participants Committee and Bureau of the Participants Committee)

Background documentation: FCPF Charter, sections 10.02 (b) and 11.2; Rules of Procedure for Meetings of the Participants Committee, article VII; and PC election criteria agreed by financial contributors in May 2011 are accessible at

<http://www.forestcarbonpartnership.org/sites/fcp/files/Documents/tagged/6.FCPF%20PC%20Donor%20%26%20CF%20Participant%20Election%20Principles%2005-17-11.pdf>.

Expected PA action: The Participants will break into caucus groups (REDD Country Participants in one group, and Donor Participants and Carbon Participants in the other group) and elect their representatives (14 members each for the PC, among whom three Donor Participant and Carbon Participant members and five REDD Country Participant members to serve on the Bureau).

Sessions 4a-h (Remarks from Observers and Delivery Partners)

The observers recognized in the FCPF Charter and the Delivery Partners approved by the PC will make remarks on developments in the past fiscal year and looking forward into the future. Approximately five minutes will be set aside for each representative.

Session 5 (Remarks from Forest Investment Program)

The FIP will make remarks on developments in the past fiscal year and looking forward into the future.